Interest-Based Problem Solving
Issue Analysis Sheet

Topic Reference #: FY1415-XXXX Stakeholder(s) Affected: _______________________

Date Topic Introduced: ___________ Add'l Confer Dates: _______________________

**Issue** (frame as a short problem-solving question):

**Background / History** (short discussion of how the issue came to be a problem):

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**Interests:**

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- 
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**Data Needs:**

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<th>Need</th>
<th>Responsible for Data Collection</th>
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**Options: Brainstorm** (brainstorm a variety of potential options to address interests / criteria and to solve the problem):

1. 
2. 
3. 
4. 
5. 
6. 
7. 

**Options: 1st Cut** (identify most promising options that appear to meet interests):

1. 
2. 
3. 
4. 

**Options: 2nd Cut** (of options that remain, identify options that appear to be budget plausible):

1. 
2. 
3. 
4. 
5. 

**Options: 3rd Cut** (of options that remain, identify options that appear to be acceptable to constituents):

1. 
2. 
3. 
4. 
5. 

**Objective Criteria / Standards:**

- A. Legal / Regulatory
- B. Logistically / Operationally Feasible
- C. Consistent with Board Policy
- D. Promote Our Mission / Values / Ethics
- E. Financially Responsible
- F. Long-term Perspective
- G. (Others?)
<table>
<thead>
<tr>
<th>Potential Solution(s)</th>
<th>Does it Meet Objective Criteria?</th>
<th>Consensus?</th>
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<tr>
<td></td>
<td>Options: Y, N, ?, or N/A</td>
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<tr>
<td></td>
<td>A</td>
<td>B</td>
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**Best Outcome** (accept if better than BATNA):

**Budgetary $ Impact (+ / -):**

**Comments:**

**Looping-Out Plan:**

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<th>Step</th>
<th>Who is Responsible</th>
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**Comments/Notes:**