Summer and Early Fall 2013
Real world smart.

Register Now!
Keeping it fresh!

Check out our new class offerings this summer!

- 2D Animation Workshop
- Bootcamp for Cartoonists
- Polymer Clay Sculpting
- Gluten-Free Baking
- Let the Spring Roll
- Saute and Stir-Fry Essentials
- Basic Culture of Plants in the City
- Elements and Principles of Home Decorating
- Home Decorating I
- Introduction to M-Commerce
- Introduction to Mobile Marketing
- Introduction to Business Apps
- Youth Entrepreneurship Academy
- Mental Health Interpreting 1
- Medical Language 1: Building Blocks
- Medical Language 2: Core Organ Systems
- Phlebotomy Refresher
- Windows 7/8 Intro

Looking for a room number?

Please make note of your room number when you register, or refer to your schedule via your myMadisonCollege online account. Please phone 608-258-2301 if you need assistance.
ACCOUNTING AND TAX PREPARATION

QuickBooks Intro
Learn how to manage your business more effectively with one software package. This class will cover the basics of QuickBooks along with tips to help you become more efficient in your day-to-day functions. Intermediate-level computer skills required. See registration page for textbook information.
#10864 $135 M 6:00pm–9:00pm 7/22–8/19 Madison College West

BUSINESS AND MARKETING

eBay Intro
Students will learn how to set up accounts, search for items on sale, bid for items, list items for sale, and will learn effective tips for using eBay or establishing an eBay-based business. Students are NOT required to bid/buy nor sell any item on eBay to successfully attend and complete the course. If students choose to bid/buy or sell, it will be the responsibility of the individual student for payment.
#11239 $135 M 1:00pm–4:00pm 7/15–8/12 Waunakee Senior Center

Facebook and other Social Media for Business
Customers are dictating the corporate and personal branding conversation. With the groundswell of social media tools and strategies, customers have direct access to corporate management and are influencing business communications, product development, customization and personalization. This seminar will provide you the opportunity to grasp the social media phenomenon, its impact on marketing, and learn how to become an effective participant in the web world of social networking.
#11902 $30 M 6:00pm–9:00pm 7/8 Madison College West

Grant Writing Essentials
This course teaches the skills new grant writers need to develop in order to write successful grant proposals. Topics include: searching for grant makers, how to write an abstract, needs statement, effective outcomes, and a budget. The course will apply to both public and private grant writing situations. Students are expected to have basic business and report writing skills.
#10918 $125 T 6:00pm–9:00pm 6/11–7/9 Madison College West

Introduction to M-Commerce
M-Commerce requires companies to interact on the customers’ terms. The ability to execute a comprehensive plan to reach customers anywhere and at any time is critical to the success of innovative organizations. This course provides participants with the tools to define M-Commerce and examine how M-Commerce is being conducted.
#11284 $179 Online 6/10–7/15 Online

Accessing Online Courses
Students in online courses must activate their network and email accounts to access the course. If you have not yet activated your accounts, from the home page at madisoncollege.edu, click “myMadisonCollege” and follow the instructions under New Student? Set Up Access Now.

Make note of your login name and passwords for future use. Return to the home page, look for the Blackboard link, and make sure you are able to log in to email and Blackboard.

Your online course may not appear until after the actual start date of the class. You will receive more information from the instructor via your student email and/or Blackboard.
Contact the Student Help Desk at 608-243-4444 or toll-free at (866) 277-4445 for help with email or Blackboard problems.

Register now! See page 16 for registration information.

ACCOUNTING & TAX, BUSINESS, DIETARY MANAGER

Introduction to Mobile Marketing
Mobile internet usage continues to explode, and it has been predicted that it will overtake desktop internet usage in the next five years. Successful businesses need to understand the current mobile landscape and how to harness the power of mobile marketing to reach key target markets. This survey course will examine how mobile marketing fits into your overall digital and social media strategy. We will investigate geo-marketing, mobile advertising, and SMS at a top level.
#11827 $179 W 6:00pm–9:00pm 6/26–7/31 Madison College West

Introduction to Business Apps
The use of Application Programs, or Apps, has become common for smart-phone and tablet computer users. Businesses are now designing and running apps with as much significance (or even more) as their websites. This class will look into the different types of apps and how each can be used as a business tool.
#11554 $179 T 6:00pm–9:00pm 7/9–8/13 Madison College West

Selling on eBay
Do you want to turn your unwanted stuff into treasure? Conducting business online has been made relatively easy and profitable. This course provides you the opportunity to learn strategies to create a business on eBay.com and with other ecommerce channels. Students should have intermediate-level computer skills.
#11240 $90 M 6:00pm–8:00pm 6/3–7/1 Madison College West

Youth Entrepreneurship Academy
This course was created specifically to help young entrepreneurs (high school students) learn the steps to create a new business startup. It incorporates idea-generation and opportunity-recognition skills needed to introduce a new business, product, or service. Through a combination of lectures, learning activities, field trips, guest speakers, and mentoring, students will learn how to originate business ideas, identify opportunities that exist, identify target markets, analyze trends, differentiate their product through a unique selling proposition, research growth and earning potential, and develop an “elevator pitch.” In conclusion to the course, students will participate in the Madison College “Shark Tank Fair” and pitch their ideas to potential investors. To be eligible, students must currently be starting, enrolled in, or have just completed high school (i.e., completed 8th grade but not yet enrolled in college full-time).
#11572 $77 TWRF 8:30am–3:30pm 6/18 Madison College West

DIETARY MANAGER CERTIFICATION

Food Service Management 1
This course reviews foodservice management principles including: purchasing, standardized recipes, cost controls, budgeting, menu development, production sheets, etc. This course is part of the Dietary Manager’s Certificate program, designed for students interested in becoming certified by the Association of Nutrition and Foodservice Professionals (formerly the DMA). To qualify for certification, students should have: High school, HSED or GED degree; two years of food service employment or post-high school training in food service; current employment in food service position; intermediate computer skills and access to a computer with internet, email & printing capabilities.
#11528 $300 Online 6/4–7/9 Online

General Nutrition
The course covers basic nutrition principles and practices, including process of digestion and absorption, sources and functions of nutrients, and nutritional habits and needs during the life cycles. Learn about making wise nutrition choices and the role of nutrition in optimal health. Additional topics include how to determine individual caloric and nutrition needs and current food issues. You will be able to assess your own nutritional health. This course is part of the Dietary Manager’s Certificate program, designed for students interested in becoming certified by the Association of Nutrition and Foodservice Professionals (formerly the DMA). To qualify for certification, students should have: High school, HSED or GED degree; two years of food service employment or post-high school training in food service; current employment in food service position; intermediate computer skills and access to a computer with internet, email & printing capabilities.
#11529 $300 Online 7/2–8/6 Online

Fees listed are estimates based on information available at time of printing and may be subject to change.
**DIETARY MANAGER, ELECTRONICS, HEALTH CARE**

**Addressing Childhood Obesity**

Obesity in children and adolescents continues to rise due to sedentary lifestyles and poor eating habits. This results in increased risk for Type 2 diabetes, heart disease, depression, musculoskeletal problems and self-esteem issues. This course will teach healthcare and human service professionals to assist clients in taking control of eating and weight management behaviors. Students should have intermediate computer skills and access to a computer with internet, email & printing capabilities.

#11530  $300 Online  6/3–7/8

**ELECTRONICS**

**J-STD-001 (CIS) Certification Prep**

An industry developed and approved program that includes training, certification and instructional materials based on the IPC-J-STD-001. Certification in this industry-developed and approved hands-on solder training and certification program helps enhance employee skills and performance. The CIS program provides individuals with a portable credential that recognizes their soldering skills and understanding of this internationally recognized standard. All soldering supplies and training materials are provided for the students.

#11289  $595 MTW 8:00am–4:00pm  6/3  Truax Campus

**J-STD-001 (CIS) Certification or Recertification**

An industry developed and approved program that includes training, certification and instructional materials based on the IPC-J-STD-001. Certification in this industry-developed and approved hands-on solder training and certification program helps enhance employee skills and performance. The CIS program provides individuals with a portable credential that recognizes their soldering skills and understanding of this internationally recognized standard. All soldering supplies and training materials are provided for the students.

#11290  $495 RF  8:00am–4:00pm  6/6  Truax Campus

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**ONLINE Dietary Manager & Eating Behaviors Technician CERTIFICATES!**

@ MADISON COLLEGE

**Dietary Manager Certificate.** Designed for students interested in becoming certified by the Association of Nutrition and Foodservice Professionals.

**Eating Behaviors Technician.** Designed for employees of healthcare or human services wanting a certification in Eating Behaviors Counseling.

Each program is comprised of 5 eight-week courses. To qualify for certification, students should have: consent of instructor to register, high school/HSED or GED degree; two years of food service employment or post-high school training in food service; current employment in food service position; intermediate computer skills and internet.

For more information, please contact Michael Braun, MS, RD, Program Director at (608) 246-6313 or mbraun@madisoncollege.edu

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**HEALTH CARE INTERPRETING**

**Health Care Interpreting: Ethics**

Learning the Code of Ethics for Healthcare Interpreters is one of the fundamental steps for entering this profession. The principles and how to apply them as you work will have a huge impact on your success. In class emphasis will be placed on discussion of case studies and the development of critical thinking to make informed choices about the best course of action. Self-care techniques will be presented to help deal with the stresses of interpreting in the field of healthcare.

#10915  $40  W 5:30pm–9:30pm  7/24  Truax Campus

**Health Care Interpreting: Advanced Ethics**

Advanced Ethics is designed for nationally certified healthcare interpreters who are interested in expanding their understanding of the NCIHC Code of Ethics and how to put it to use in their work environments. All participants will be encouraged to present interpreting scenarios based on their personal experiences for class discussion. It is our goal to help continue developing the critical thinking skills that all healthcare interpreters need to effectively deal with complex situations that are common in the field.

#37187  $3  R 5:30pm–8:30pm  8/8  Truax Campus

**Health Care Interpreting: Telephonic/Video**

Are you a working interpreter interested in other venues for your skills? Do you occasionally interpret by phone or video and are interested in exploring the special challenges that may arise in those circumstances? Join us for an introduction to telephonic and video interpreting. Please bring a working headset with microphone if you have one; some equipment will be provided.

#10929  $80  S  9:00am–1:00pm  6/15–6/22  Truax Campus

**Health Care Interpreting: Mental Health Interpreting 1**

Mental Health Interpreting 1 is a fifteen-hour class for nationally certified healthcare interpreters. Participants will become familiar with the objectives of the mental health interview and some of the techniques used to evaluate certain conditions. Also, an overview of common mental illnesses will be presented to help interpreters become more familiar with the possible topics and behaviors they might encounter in the field. We will explore the role of culture in mental health treatment and work on role plays to help improve the skills needed to effectively interpret for these specialized encounters.

#11555  $149  R 5:30pm–8:30pm  6/6–7/11  Truax Campus

**HEALTH CARE PROFESSIONAL DEVELOPMENT**

**Medical Language 1: Building Blocks**

Learn basic techniques for better understanding, communication and use of medical language within today’s health care environments. This survey module will introduce basic tools for correct spelling, pronunciation and identification of medical language roots. You will use these basic tools to explore the language of dermatology, ophthalmology, otology, hematology and orthopedics. Classroom instruction will be supplemented with online activities to further your study of modern medical language. Requires access to a computer with internet capability.

#11564  $229  M 4:30pm–8:00pm  6/10–6/24  Madison College West

**Medical Language 2: Core Organ Systems**

Continue your exploration of medical language with a journey through the fundamental organ systems. Use your basic tools from module 1 to identify root forms specific to cardiology, pulmonary, neurology, gastroenterology and urology. This class will expand your ability to communicate more effectively within health care environments. Classroom instruction will be supplemented with online activities to further your study of modern medical language. Requires access to a computer with internet capability and prior completion of Medical Language 1.

#11565  $229  R  4:30pm–8:00pm  7/15–7/29  Madison College West

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Join us at gplus.to/MadConEd
Medical Language 3: Secondary Organ Systems
Complete your orientation to modern medical language with further study including the terminology of endocrinology, immunology and gynecology. Our final chapter will include language of the lifespan from pediatrics to gerontology. This module will complete your study of medical language as a continuing education student equipping you with the basic tools of effective oral and written communication within health care settings. Classroom instruction will be supplemented with online activities to further your study of modern medical language. Requires access to a computer with internet capability and prior completion of Medical Language 1 and 2.
#37180 $229 R 4:30pm–6:00pm 8/5–8/19 Madison College West

Phlebotomy Refresher
This course is for laboratory professionals who would like to update their phlebotomy skills, and phlebotomists who would like review their current knowledge in preparation for taking the phlebotomy national certification exam. In this innovative clinical refresher workshop, you will review content for certification, evaluate procedural mistakes that lead to analytical errors, discuss safety updates and enhance your professional and clinical skills. Successful participants receive a certificate of attendance and documentation for continuing education.
#11256 $89 R 9:00am–4:00pm 6/6 Madison College West

ICD-10-CM Diagnosis Coding
This 24-hour course will provide medical coders with the updated skills to assign the new ICD-10-CM diagnosis codes supported by medical documentation with entry-level proficiency. Students may be new graduates or already practicing as medical coders, but must have the Medical Coding Specialist technical diploma. You will learn to apply instructional notations, conventions, rules, and official coding guidelines when assigning ICD-10-CM codes to case studies. The price of this course includes 2 books and handouts exceeding $200 in cost. Materials will be provided in class by the instructor and become the property of the student.
#18A $599 MW 5:00pm–8:00pm 6/3–6/26 Truax Campus

ICD-10-PCS Procedure Coding
This 15-hour course builds off the ICD-10-CM Diagnosis Coding class, which is a prerequisite. It will provide medical coders with the updated skills to assign ICD-10-PCS procedure codes supported by medical documentation with entry-level proficiency. Students will learn to apply official coding guidelines when assigning ICD-10-PCS codes to case studies. The price of this course includes book and materials exceeding $200. These will be provided in class by the instructor and become the property of the student. Pre-requisite ICD-10-CM Diagnosis Coding.
#18A $359 MW 5:00pm–8:00pm 7/8–7/22 Truax Campus

PROFESSIONAL DEVELOPMENT
Dealing with Difficult People
Learn techniques and strategies to help you deal graciously with difficult people. Gain a better understanding of why others act as they do and develop improved responses to help de-escalate awkward situations.
#11247 $30 R 6:00pm–9:00pm 7/25 Truax Campus

Event Planning
This course will explore the logistics needed to plan large events, corporate meetings, and conventions. Topics include choosing dates, locales, registration methods, marketing techniques, catering and setup, and suggested timelines for successful event planning. Learn how social media is changing traditional event planning with new tools and new modes of publicity.
#10904 $60 M 6:00pm–9:00pm 7/15–7/22 Downtown Education Center

Project Management Fundamentals
Designed for both new and experienced project managers, this course is a unique blend of key project management concepts and applied training that you can immediately use on your projects. No matter what your level of skill, after this course you will have specific tools that you can apply to all the phases of the project life cycle to successfully manage and deliver results at home, at work or in any project situation. Learn how to: develop project plans, develop functional requirements and identify the scope, develop work breakdown structures and statement of work, prepare estimates, develop resource allocation models, and monitor and control the project. See registration page for textbook information.
#10903 $135 M 6:00pm–9:00pm 7/29–8/26 Downtown Education Center

HEALTH CARE, PROF. DEVELOPMENT, COMPUTER SKILLS-BASIC

COMPUTER SKILLS – BASIC

PC Computer Intro
This course provides an overview of the PC for true beginners. Students will become familiar with the keyboard, mouse, hardware terminology, and software programs. Learn to use desktop icons, menus and the Windows operating system. Students also learn how to create and manage files and storage media. See registration page for textbook information.
#11286 $79 T 6:00pm–9:00pm 6/4–7/2 Truax Campus
#11004 $79 W 8:30am–11:30am 6/5–7/3 Waunakee Senior Center
#11003 $79 F 9:00am–12:00pm 6/7–7/12 Monona Senior Center
#10669 $79 M 6:00pm–9:00pm 7/8–8/5 Madison College West

Windows 7/8 Intro
Students will become familiar with the Windows desktop, taskbar, menus, commands, and gadgets as well as learn about launching programs, resizing windows, and multitasking. This course also covers clipboard functions, using a ribbon interface in applications, and managing files and folders. Course will be conducted primarily on Windows 7 computers but Windows 8 features will be explored as well. See registration page for textbook information.
#10895 $135 W 6:00pm–9:00pm 6/5–7/3 Downtown Education Center
#10896 $135 T 6:00pm–9:00pm 7/15–8/12 Madison College West

Mac Computer Intro
Provides an overview of the computer for true beginners with an emphasis on the Mac OS. Students will become familiar with Mac basics and applications, using Mail and Safari, as well as an introduction to iLife (iPhoto, iMovie, iTunes, iWeb, iDVD, and GarageBand). See registration page for textbook information.
#10865 $135 R 6:00pm–9:00pm 6/6–7/11 Downtown Education Center
#11285 $135 M 6:00pm–9:00pm 7/15–8/12 Truax Campus

Keyboard Intro
This course introduces and teaches computer keyboarding to beginning students. Students learn correct fingerling and techniques for touch typing. Activities to develop typing speed and accuracy are included.
#10670 $79 R 6:00pm–9:00pm 7/11–8/8 Downtown Education Center

Internet Explorer and Email Intro
Students will become familiar with searching the Internet and using an e-mail program. Learn to manipulate files, use search engines, print files, set bookmarks, and adjust the preferences. See registration page for textbook information.
#11000 $60 M 9:00am–12:00pm 7/8–7/29 Monona Senior Center

Facebook: Connect with Friends
In this class you will set up your free Facebook account, add information to your profile, choose your privacy settings, add photos, and start making connections online with your friends and family. Students should have basic PC skills.
#10994 $32 M 9:30am–11:30am 6/3–6/17 Madison Senior Center
#10993 $32 M 9:00am–11:00am 6/3–6/17 Monona Senior Center
#10992 $32 TR 12:30pm–3:30pm 7/30 Middleton Senior Center

MS Word 2010 Intro
Learn to use the Microsoft Word 2010 environment and the ribbon. Topics include letter formatting, copying, formatting, and moving text, changing margins, page orientation and paper size, controlling page breaks, correcting errors, and working with tables and forms. Some Office 2013 features will also be discussed. Requires familiarity with Windows. See registration page for textbook information.
#10668 $79 M 9:00am–11:30am 7/8–8/12 Downtown Education Center
#11001 $79 W 6:00pm–9:00pm 7/10–8/7 Truax Campus

MS Word: Workshop
This workshop is designed to give a quick summary of Microsoft Word capabilities and uses including memos, templates, fonts, and formatting. Previous experience with Windows is recommended.
#11002 $23 M 9:30am–11:30am 6/24–7/1 Madison Senior Center

Share with us at
pinterest.com/MadConEd/
Intermediate computer skills:
In classes that require intermediate computer skills, students should already have skills at typing and using the mouse, launching and switching applications, moving and resizing windows, using menus and copy/paste, and navigating folders to open or save files.

COMPUTER SKILLS – PROFESSIONAL

MS Excel 2010 Intro
This introductory course in MS Excel spreadsheets covers working with tables and ribbons, entering, editing, and formatting numbers, text, dates and formulas for calculations, working with themes, formatting worksheets, and creating and modifying charts. Some Office 2013 features will also be discussed. Requires familiarity with Windows. See registration page for textbook information.
#11186 $135 R 6:00pm–9:00pm 6/6–7/11 Downtown Education Center
#11187 $135 W 6:00pm–9:00pm 7/17–8/14 Madison College West

MS Excel 2010 Intermediate
This course covers tools for working with large worksheets, multiple sheets, linking cells and formulas, naming cells and ranges, hyperlinks, working with tables, sorting and filtering, outlines, graphics, templates, and protecting worksheets. Requires familiarity with Windows and prior experience using MS Excel software. See registration page for textbook information.
#11185 $135 R 6:00pm–9:00pm 7/18–8/15 Downtown Education Center

MS Excel Pivot Tables & Charts
The pivot table is one of the most useful spreadsheet tools for analyzing and summarizing data. This course will explore the visualization possibilities of Excel charts, pivot tables, and pivot charts. Students in this course should have some prior experience with Excel, such as having completed the Excel Intro course. This registration page for textbook information.
#11188 $30 R 6:00pm–9:00pm 7/11 Truax Campus

MS Excel VBA Programming
Harnessing the power of VBA in MS Office can make you the MVP at your company! In this course, students will learn how to use macros to automate routine tasks and create custom functions in MS Excel, beginning from simple examples and working up to Visual Basic programming using dialog boxes and control structures. Students are expected to have prior experience with Excel. No prior programming experience required. See registration page for textbook information.
#11189 $135 R 6:00pm–9:00pm 7/18–8/15 Truax Campus

MS Access 2010 Intro
This course discusses Access database concepts and covers creating tables, using forms and reports, editing and formatting tables, setting field properties, retrieving data, and creating queries. Some Office 2013 features will also be discussed. Requires familiarity with Windows. See registration page for textbook information.
#10852 $135 R 6:00pm–9:00pm 6/6–7/11 Madison College West

MS PowerPoint 2010 Intro
This course introduces the PowerPoint 2010 program and ribbon navigation. Learn how to create basic presentations and slide shows, work with slides, create outlines, format and rearrange slides, different printing options, use clipart, graphics and shapes, choose slide transitions and animations, insert sound effects, create charts and diagrams. Some Office 2013 features will also be discussed. Requires familiarity with Windows. See registration page for textbook information.
#10873 $135 T 6:00pm–9:00pm 6/11–7/9 Madison College West

Adobe Photoshop CS6 Intro
Learn advanced photography manipulation techniques in Photoshop CS6. Topics include learning how to adjust color, add and use layers, apply filters for different effects, dodging and burning, using gradients and cutting out sections of a picture. Intermediate-level computer skills required. See registration page for textbook information.
#11237 $135 R 6:00pm–9:00pm 6/6–7/11 Truax Campus
#11238 $135 M 6:00pm–9:00pm 7/15–8/12 Madison College West

Adobe Illustrator CS6 Intro
Learn to create vector images with Adobe Illustrator. In this course, students will become familiar with the workspace, create backgrounds, work with objects, text, tills and strokes, styles, tools, shapes, and more. Intermediate-level computer skills required. See registration page for textbook information.
#10901 $135 T 6:00pm–9:00pm 7/16–8/13 Downtown Education Center

Adobe InDesign CS6 Intro
Create professional looking flyers, posters and more with this powerful program. Students will learn about the principles of design and how to apply it to their work. Topics include how to set up a document, save files, create master pages, use rules, work with color, import images, work with text and create text in columns. Intermediate-level computer skills required. See registration page for textbook information.
#10910 $135 W 6:00pm–9:00pm 7/17–8/14 Downtown Education Center
#10911 $135 M 6:00pm–9:00pm 6/10–7/8 Madison College West

AutoCAD Intro
In this class we will discuss and demonstrate the process of Computer Aided Design using the industry-standard Autodesk AutoCAD. Students will learn how to customize the software to suit their needs and design methods while incorporating AutoCAD in their design process using graphic standards. This course will cover document setup, 2-dimensional drawing, modifications, dimensioning, and document layout for printing. Students will be prepared to learn 3-dimensional model building at the completion of this course. Students are expected to be familiar with Microsoft Windows. See registration page for textbook information.
#10917 $150 M 6:00pm–9:00pm 6/3–7/8 Downtown Education Center

Autodesk Revit Architecture
This course will expand on the concept of Computer Aidend Design by exploring Autodesk Revit Architecture. Revit is Building Information Modeling (BIM) software that helps you effectively capture and visualize your design concepts and maintain your vision through the design process creating accurate and reliable results. The information-rich 3D models are highly effective throughout the process from design to documentation, and finally construction. See registration page for textbook information.
#10916 $150 W 6:00pm–9:00pm 7/10–8/14 Downtown Education Center

iPad Tools for K–12 Teachers
The iPad can be a great tool to enhance learning in your classroom or streamline day-to-day tasks. The iPad has numerous apps available for you to heighten your creativity and provide hands-on education for your students. Whether you are reading e-books, creating podcasts or building a blog, the iPad has something for everyone. The beginning iPad course provides an overview of the iPad and its applications. In this course you will learn the basic operations of the iPad from surfing the web and setting up email to syncing with iTunes or iCloud. You will also get a chance to become more familiar with specific apps that can be used in your everyday life and the classroom to increase student engagement. You will be given time, with direct guidance, to work on creating your own lesson plan that incorporates the iPad. Bring your fully charged iPhone or iPad to class, if you have one. Some equipment will be available.
#10888 $49 W 8:00am–12:00pm 6/19 Madison College West
WEB DESIGN AND CONTENT MANAGEMENT

Web Design Intro
This course introduces the fundamentals of web development. It is intended to install a basic understanding of servers and hosting, file structures and page fetching. HTML, the use of style sheets, web graphic design and content management, and will set a foundation for further study. This is the first recommended course to complete the non-credit basic web design certificate; however, students do not need to be pursuing the certificate to take this course. Students should have intermediate-level computer skills.

#11244 $79 W 6:00pm–9:00pm 6/12–6/26 Downtown Education Center
#11245 $79 R 6:00pm–9:00pm 7/25–8/8 Madison College West

HTML and CSS Basics for Web
In this course students will be introduced to HTML and CSS for the purpose of building their own Web pages. Students will begin with simple principles of using HTML to display and format text and move on to adding images and links, making tables and frames, and creating forms. Students will learn about style sheets (CSS) and how to use them to format text and control page layout. After incorporating JavaScript and multimedia effects, students will learn how to publish pages to the Web. Intermediate-level computer skills are recommended. See registration page for textbook information.

#11243 $135 W 6:00pm–9:00pm 6/5–7/3 Truax Campus
#11242 $135 M 6:00pm–9:00pm 7/22–8/19 Downtown Education Center

Adobe Dreamweaver CS6 Intro
Learn the basics of creating your own web pages with Adobe Dreamweaver. Upon finishing this course students should be able to design a simple web site. Topics include basic HTML coding, selecting a page layout, saving pages, inserting text, links, and pictures, choosing text font, color and size, changing headings and previewing pages. Intermediate-level computer skills required. Previous knowledge of HTML is encouraged but not required. See registration page for textbook information.

#10866 $135 T 6:00pm–9:00pm 6/11–7/9 Madison College West
#11241 $135 W 6:00pm–9:00pm 7/17–8/14 Truax Campus

Blogging with WordPress
The class will introduce students to the WordPress content management system capabilities and techniques by exploring the features and benefits of both WordPress.com and WordPress.org. WordPress.com provides free blogs/websites. WordPress.org provides software to self-hosted blogs/websites. Students will create a personal or business blog using visual step-by-step instructions for creating and setting up a blog from WordPress.com. The class will explore how to create engaging written and visual content and students will gain an understanding of how to manage their blog by exploring all the tools offered by the WordPress content management system. Students will apply advanced procedures for self-hosted bloggers, including buying a domain, hosting a web host, and installing WordPress.org. The class will investigate the benefits of self-hosting by customizing sites through use of plug-ins and themes and custom site editing. Students should have basic computer skills. See registration page for textbook information. Students will provide or purchase inexpensive web hosting to fully participate in this class.

#10909 $135 W 6:00pm–9:00pm 7/17–8/14 Downtown Education Center

Creating Your Own Website with Joomla!
Joomla! is an open-source, web-based content management system (CMS) used by millions of people worldwide to build and manage their personal or business websites. Because Joomla! is free software and requires little knowledge of HTML/ CSS code for basic operation, it’s a popular choice for individuals, students, and small businesses who want to create or update their web presence. In this course, students will learn how to install Joomla! on an internet host, use FTP applications to upload images and documents onto their servers, and build a basic multi-page website. Topics will include logo installation, menu construction, basic HTML coding, website back-up, site organization, and search engine optimization. Students should have intermediate-level computer skills; previous web design experience is not required. See registration page for textbook information. Students are expected to provide web hosting or purchase it from an inexpensive recommended provider.

#10906 $135 T 6:00pm–9:00pm 6/4–7/2 Downtown Education Center

Intro to Programming with Java
This course is an introduction to Java programming language for people who have no prior programming experience. Course topics will include variables, data types, arithmetic operations and precedence, string operations, logical operations, loops, comments, operator input and more. Students will learn how to install the JDK on Windows and will design simple programs. Students are expected to have intermediate-level general computer skills. See registration page for textbook information.

#10908 $135 T 6:30pm–9:30pm 7/16–8/13 Madison College West

PHOTOGRAPHY AND VIDEO

Using a Digital Camera – Basics
This is a basic course for those interested in using digital cameras. Topics include the basics of point-and-shoot digital camera photography, explanation of typical camera controls, adjusting and using flash, shooting modes, camera set-up menu, exposure controls, and how to retrieve photos from the camera. Students should bring their digital camera, manual, cables, power supplies, and media cards to class.

#11162 $23 W 6:00pm–9:00pm 6/12 Madison College West
#11163 $23 R 6:00pm–9:00pm 6/27 Truax Campus

Digital Camera Photography Workshop
This course is intended for students who understand the basic point-and-shoot operation of their digital cameras, but who are seeking assistance in taking better pictures and making better use of their digital camera’s features. Some prior experience with the digital camera is recommended. Students should bring their digital camera, manual, cables, power supplies, and media cards to class.

#11154 $23 W 6:00pm–8:00pm 6/19–6/26 Madison College West
#11155 $23 TR 1:00pm–3:00pm 6/25 Truax Campus
#11157 $23 F 12:00pm–4:00pm 6/28 Waunakee Senior Center
#11156 $23 W 6:00pm–8:00pm 7/24–7/31 Truax Campus

Earn the Nondegree Basic Web Certificate
New web responsibilities at work? Need web design skills on your resume? Complete the nondegree Basic Web Certificate. This program can give you the skills to create basic web sites and maintain CMS content. You do not need to pursue the Certificate to take any of these courses and you do not need to formally enter any program to earn this certificate. You will automatically earn the Certificate if you complete these required noncredit courses with Satisfactory grades within 3 years.

- Web Design Intro
- HTML and CSS Basics for Web
- Adobe Photoshop CS5 or CS6 Intro
- Adobe Dreamweaver CS5 or CS6 Intro
- One CMS course such as Joomla or Wordpress
- Web Site Project Development

Fees listed are estimates based on information available at time of printing and may be subject to change.
Digital Cameras: Macro and Close-up Photography
This workshop will increase your ability to create beautiful images of small objects and close-ups in nature. The focus will be on the effective use of camera controls and accessories to "move in close" on small objects. Students should bring their digital camera, manual, cables, power supplies, and media cards to class.
#11158 $23 R 6:00pm-8:00pm 6/6-6/13 Downtown Education Center

Working with Digital Photos
Use readily available software applications to organize and improve digital photos that you have taken. Topics will include cropping and sizing, correcting color and contrast, red eye removal, preparing photos for printing and e-mailing, using web based photo sites, techniques for storing digital photo files and organizing photos into folders. Students are welcome to bring their own photos on camera media, CDs, thumb drives, or other USB-compatible equipment. Also see courses in Photoshop Elements, Photoshop, Lightroom, or Aperture for more advanced editing.
#11006 $23 W 6:00pm-8:00pm 6/19-6/26 Madison College West

Digital Photography Advanced: SLR Shoot & Workshop
Spend the day with the Instructor and other Digital SLR photographers learning more about the advanced features of your Digital SLR camera and taking photographs in the downtown Madison area. Share the results of your shooting experience with fellow class members and evaluate the strengths and weaknesses of your photographs. Learn how to improve your shooting style and composition. Students should bring their SLR digital camera equipment to class.
#11153 $42 S 8:00am-2:30pm 7/13 Downtown Education Center

Digital Photography Advanced
Advanced digital techniques to be covered includes: setting custom white balance, using an off camera flash creatively, overriding automatic camera controls, shooting in the RAW mode, choosing lenses for various shooting situations, and other topics as they may come up as a result of the photo assignments. Students should bring their SLR digital camera, manual, cables, power supplies, and media cards to class.
#11159 $42 W 6:30pm-8:30pm 7/10-7/31 Madison College West

Adobe Photoshop Elements Intro
Adobe Photoshop Elements will be used to demonstrate how digital photos can be edited, enhanced, developed, and stored. Topics will include opening and saving files, file types, using templates, editing and retouching photos and adding text to photos. This class does not demonstrate photo-taking techniques; it is primarily designed for working with photos after they have been taken. Students are expected to be familiar with MS Windows. See registration page for textbook information.
#10900 $135 T 6:00pm-9:00pm 6/11-7/9 Downtown Education Center

Adobe Photoshop Elements Intermediate
This course will discuss and demonstrate additional options of Adobe photo editing software beyond those covered in the introductory or basic course. The course will begin with a review of many of the topics covered in the introductory class. Other topics include filters, selection techniques, layer management and transformation, drawing shapes, type (text) options, and image cropping and sizing. This class is not intended to demonstrate proper photo taking techniques. It is primarily designed for working with photos after they have been taken. Adobe Photoshop Elements Intro or some prior experience with photo editing is recommended. See registration page for textbook information.
#10899 $135 T 6:00pm-9:00pm 7/16-8/13 Downtown Education Center

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Get the CS6 training you need to make a splash. See page 4 for more details or call us at (608) 258-2301.
Adobe Lightroom
In this course students will become familiar with using the Adobe Lightroom interface to import, view and organize photos. Students will use the Develop module to edit photos for white balance, exposure, tonal adjustments, saturation, color and to apply various filters. Students will also learn how to create web galleries and slideshows. Color printing is not available in class. Intermediate-level computer skills recommended. See registration page for textbook information.

#10868 $135 R 6:00pm–9:00pm 6/6–7/11 Madison College West

Videography Intro
Learn how to capture great video and sound while effectively telling a story or recording an event. The course will cover operation of typical video cameras, camera types and media, sound and lighting equipment, and story-boarding, all in a workshop environment.

#11007 $79 T 6:00pm–9:00pm 6/4–7/2 Truax Campus

Intro to Video Editing (Mac)
In this course we will cover a general introduction to basic techniques of digital video production. This includes creating, editing, and exporting digital video for various deliverables such as web sites, DVD, and Web-based video sites such as YouTube. The goal is to learn how to better communicate with video in the Digital Age. We will use Apple iMovie software on Apple iMac computers. Intermediate-level computer skills recommended. See registration page for textbook information.

#11249 $135 M 6:00pm–9:00pm 7/15–8/12 Downtown Education Center

Intro to Video Editing (PC)
In this course we will cover a general introduction to basic techniques of digital video production. This includes creating, editing, and exporting digital video for various deliverables such as web sites, DVD, and Web based video sites such as YouTube. The goal is to learn how to better communicate with video in the Digital Age. We will use Adobe Premiere Elements software on PC Windows-based computers. Intermediate-level computer skills recommended.

#11250 $135 T 6:00pm–9:00pm 7/16–8/13 Madison College West

Photo Restoration Workshop
Whether you have irreplaceable vintage tin types or fading Polaroids, it’s time to scan them in for preservation and repair. Students will bring in their photos, 35mm negatives, and/or photo files, scan their photos to their flash drives and work on these scanned images to enlarge, correct fading, mend tears or remove other unwanted artifacts, and save the corrected files to take home or order prints. Basic computer skills are recommended.

#11160 $42 W 5:30pm–9:30pm 7/24–7/31 Madison College West

Stop Motion Animation
In an open workshop environment that encourages experimentation with new materials, this 3-week workshop will focus on creating different forms of stop motion animation. Using digital cameras and stop motion software, students will create short frame-by-frame animation sequences using sand, cut out paper and materials, this 3-week workshop will focus on creating different forms of stop motion animation. Using digital cameras and stop motion software, students will create short frame-by-frame animation sequences using sand, cut out paper and clay. Students are expected to have some basic computer skills. Students must supply their own digital camera. Tripods and other materials will be supplied.

#11161 $60 S 9:00am–1:00pm 6/8–6/22 Madison College West

WRITE & PUBLISHING

Creative Writing All Levels
Explore the possibilities of writing for fun and publication. Practice specific writing skills that enhance descriptive language usage, story telling, and exposition. Classroom activities include discussion of styles, grammar usage, and imagery as well as the art of writing for fun. This is an individualized course designed to meet the needs of the beginning or advanced writer. Weekly assignments for critique expected.

#11027 $60 T 6:00pm–8:00pm 6/4–7/9 Downtown Education Center
#11028 $60 R 6:00pm–8:00pm 6/13–7/25 Madison College West

Creating a Website
Learn how to create and maintain a professional website for your business, organization or personal use. Students will build an online presence that includes a domain name, a site design and interactive elements. Students are expected to have some basic computer skills. Students must provide their own computer and Internet service.

#10080 $89 T 6:00pm–9:00pm 6/4–7/26 Downtown Education Center

Introduction to Cartooning
This introductory course will guide you through the process of creating sequential art including topics such as 2D design and perspective, basic drawing techniques with pen and ink, figure drawing and character modeling, abstraction/props, shading/color, narrative development, story boarding, and panel arrangement. This course will give you the basic tools to develop your own cartooning style appropriate for comics, graphic novels, manga etc. Students provide their own supplies.

#10706 $79 T 6:00pm–9:00pm 6/4–7/2 Downtown Education Center

ANIMATION & CARTOONING

Character Drawing and Design
Learn and practice professional drawing techniques to create your own imaginative characters. Whether you enjoy drawing cute cartoon animals, swashbuckling superheroes or futuristic robot warriors, this course will show you both traditional and digital methods used by character concept artists from comic books, video games, animation and film. Students should possess basic drawing and computer skills and a working knowledge of anatomy. Some experience with Adobe Photoshop will be helpful. Students must provide basic drawing supplies, but the emphasis will be on digital drawing in Adobe Photoshop.

#10919 $150 R 6:00pm–9:00pm 7/18–8/22 Downtown Education Center

Digital Painting with Adobe Software
Prepare to look at digital art in a whole new light. This class is a beginner level exploration of the tools, theory, techniques and tricks of working with Adobe Photoshop and Illustrator. You will learn techniques for producing digital paintings and conceptual art by applying traditional art skills in a virtual environment. Be prepared to immerse yourself in practical assignments that will build your digital painting skills from the ground up. Familiarity with Adobe Photoshop or Illustrator is recommended but not required. Class is taught in a computer lab.

#10709 $89 R 1:30pm–4:30pm 6/6–7/18 Madison College West

Intro to Comic Book Art
If you like to draw and have always wanted to learn how to create your own comic book art, instructor Jeff Butler will show you the basic tools and techniques used by the pros. More artists are creating their own comics, manga and graphic novels. Students will be introduced to the traditional tools of the comic artist and will practice the basic skills and methods used in professional comic book art and cartooning. These are great skills to expand a professional artist’s repertoire, as well as a fun hobby for those who just enjoy drawing. Students should possess basic drawing skills and a working knowledge of both anatomy and perspective. Students provide their own supplies.

#10954 $159 T 6:00pm–9:30pm 7/16–8/13 Madison College West

Hungry Artists
Create an oil painting in this 4 week course that will introduce students to the basics of color, composition, and color mixing. Students will complete 4 original works, all on canvas. This class is designed for students of all skill levels. Students are expected to provide their own basic art supplies.

#10950 $129 R 6:00pm–9:00pm 7/2–8/26 Downtown Education Center

Fees listed are estimates based on information available at time of printing and may be subject to change.
2D Animation Workshop
Learn the techniques professional animators use to bring life to their characters. In this 3-week workshop, you will learn how to design and animate your own 2D animated character. Students will create their own background and animate the character with sound using 2D animation software. Some experience with Adobe Photoshop is recommended. #11255 $89 S 9:00am–12:00pm 7/13–7/27 Madison College West

2D Animation for Gaming
Learn the processes used by professional animators to create 2D animation for games! You will learn how to design and animate your own main characters, enemies, and special effects such as explosions and collision animations. You will also create backgrounds, props and sprite sheets for your game design. This course is designed for artists who want to learn animation and animators who want to explore 2D game creation. Some experience with Adobe Photoshop is recommended. #11254 $175 M 6:00pm–9:00pm 6/10–7/15 Madison College West

Autodesk 3D Studio Max Intro
Learn the fundamentals of working with 3D Studio Max in this introductory course. This class will provide an overview of the many aspects of working in 3DS Max, ranging from modeling to animation. Through lectures, examples and in-class projects you’ll gain a solid understanding of working in 3D. Whether you wish to use your new skills at work or just for fun, this class is the perfect place to start. Students should bring their own flash drive. #11252 $150 M 6:00pm–9:00pm 6/17–7/22 Downtown Education Center

Autodesk Maya Intro
This course will introduce you to the industry’s number one animation program, Maya. Learn how to work in 3D, creating 3D models and bringing them to life through animation. Whether you need the skills to help in your career, or you would just like to try creating digital worlds, this class will provide you with a solid understanding of how Maya can work for you. Students should bring their own flash drive. #11251 $150 W 6:00pm–9:00pm 6/19–7/24 Downtown Education Center

ART
Ceramics 1: Sculpture & Hand-Building
This course is an introduction to clay through the use of hand-building techniques such as pinch pots, coil, and slab pots. A wide variety of decorating and glazing techniques will also be introduced. Individual pieces will be encouraged after basic skills are mastered. Students provide their own supplies. #10651 $224 TR 1:30pm–4:30pm 6/4–7/23 Downtown Education Center

Ceramics 2: Wheel Throwing
This class is for both beginning and continuing wheel throwers. Topics covered include forming techniques as well as decorating and glazing. Students provide their own supplies. #11181 $224 MW 6:30pm–9:30pm 6/3–7/17 Downtown Education Center #11180 $224 TR 6:30pm–9:30pm 6/27–8/15 Downtown Education Center

Creating Picture Books For Children
Do you have an idea for a children’s book that you would like to develop? Through lectures, slide shows, and demonstrations students will learn how a book is produced from start to finish. We will look at the history of children’s literature and discuss strategies and approaches used in making narrative, conceptual, and wordless books. We will examine traditional and digital techniques and discuss how technology is changing the children’s book market. During studio time students will take their stories or concepts from thumbnails to dummy book form and produce two finished illustrations in their choice of medium. Students provide their own supplies. #11248 $175 M 6:00pm–9:00pm 6/3–7/15 Madison College West

Drawing Fundamentals
Explore the principles of drawing. All levels of aptitude are encouraged as the instructor will be working one-on-one with individuals. Students are encouraged to work independently and participate in group discussions and critiques. The primary objective is for individuals to learn to see as artists do. Confidence will be created in producing drawings. Students provide their own supplies. #11165 $89 T 6:00pm–9:00pm 6/4–7/9 Madison College West #11164 $89 W 6:00pm–9:00pm 7/10–8/14 Downtown Education Center

Figure Drawing
This is a basic course introducing the study of the human figure, including proportions, construction, balance, and relationships. Different drawing media are used for reasons of expression, detail, articulation, dramatic effect, and reproducibility. For the advanced student, the course involves composing the figure in successful finished drawings with greater technical development. Students provide their own supplies. Students must be 18 or older. #11763 $117 R 6:30pm–9:30pm 6/6–8/1 Downtown Education Center

Floral Design
Students learn the basic principles and mechanics of floral design using fresh flowers, and will create and take home flower arrangements from each class. This class is for beginners as well as the advanced students. Supplies will be provided. #11019 $48 R 6:00pm–8:00pm 6/20–6/27 Downtown Education Center #11020 $48 S 9:00am–1:00pm 7/27 Madison College West

Jewelry 1 Art/Metal
Jewelry 1 Art/Metal is an introduction to the basic techniques of jewelry making and small-scale metal objects using silver, copper, bronze and brass. The summer semester focuses on fabrication, forming and bezel stone setting. Advanced level students enrolled in Jewelry 1 will work independently. Student must be 18 or over. Students provide their own supplies. #10654 $185 MW 9:00am–12:00pm 6/3–7/10 Downtown Education Center

Jewelry Workshop Advanced
This course expands on the techniques learned in Jewelry 1 and is for any student who has learned the basic fabrication techniques. The class is run in a workshop manner in that demonstrations are based on the desires and needs of the students in the class. Some of the demonstration possibilities include use of the hydraulic press for forming, photo-etching, tube setting, marriage of metal and casting. Student must be 18 or over. Students provide their own supplies. #10656 $185 MW 1:00pm–4:00pm 6/3–7/10 Downtown Education Center #10655 $185 TR 6:00pm–9:00pm 6/4–7/14 Downtown Education Center

Oil Painting
Students will have the opportunity to observe the instructor demonstrate oil painting techniques and can choose to paint along with the class project or may select a subject of individual preference. Students provide their own supplies. #11175 $117 T 9:00am–12:00pm 6/4–7/23 Westminster Presh Church #11174 $117 R 9:00am–12:00pm 6/6–8/1 Westminster Presh Church

Painting for Pleasure
This class is designed to introduce or reinforce the idea that painting can be a way to relax or can be a form of self-expression. Students will have the opportunity to observe the instructor demonstrating acrylic painting techniques and can either choose to paint along with a class project or may select on individual project. The instructor will accommodate all levels of painting skills, from beginning to advanced, will help students with ideas for subject matter, composition, color, etc., and will encourage each student to develop their own painting style. Students provide their own supplies. #11777 $79 M 6:00pm–9:00pm 6/17–7/15 Waunakee Village Center #11776 $79 M 6:00pm–9:00pm 7/22–8/19 Madison College West

Painting 1
This beginning course teaches basic painting skills using different paint media. Students will learn how to lay out a palette, prepare painting backgrounds, mix colors and develop pictures along with other painting skills. Students provide their own supplies. #10657 $165 F 9:00am–12:00pm 6/7–8/16 Downtown Education Center

Puppet Workshop
Are you a fan of Muppet style puppets? Students will learn how to make this style of hand and rod puppet construction, including build-up techniques with foam, cloth, and other materials. Foam and some materials will be supplied. Students will work together to build a set and film their puppets with fellow students. Students must supply their own hot glue guns and fabric for their puppets. #11258 $263 R 6:00pm–9:00pm 6/6–7/11 Madison College West

General College Information (608) 246-6100 • Continuing Education Information (608) 258-2301 • Registration (608) 246-6210
Polymer Clay Sculpting
Whether you already have experience sculpting or are a beginner who would like to learn more, this class is for you. Polymer Clay is a versatile medium and wonderful for sculpting figures, large and small. Build a simple wire armature (supporting “skeleton”) and sculpt your favorite character, 8 inches tall, 12 inches tall or whatever scale you choose! Or, you can create smaller figures, like a 5-inch tall fairy for a terrarium. Push your imagination into the 3rd dimension! Add this skill to your professional portfolio, or begin a fun, new hobby to enjoy for life! Basic drawing skills, a working knowledge of anatomy, and some experience or knowledge of sculpting techniques would be helpful but are not required. Students provide their own supplies.
#10707 $146 W 6:00pm–9:00pm 6/12–8/14 Madison College West

Stained Glass Suncatcher
Take this short workshop to find out if creating stained glass art is for you. Join us to make a star suncatcher; no experience is necessary. With step-by-step instruction on glass cutting, pattern preparation, foiling, soldering, you will complete a star to take home with you. Supplies and materials are included in the class fee.
#10714 $37 S 9:00am–1:00pm 6/29 Madison College West

Watercolor Painting All Levels
For those beginners starting out or the advanced students wanting to refine their watercolor skills, this class will be filled with technical information, demonstrations, individual instruction and lots of time to paint. Learn brush handling, color theory and watercolor techniques such as washes, glazes and textural effects. Choose your subject matter from photos, book references or still lifes as the class explores various painting styles from realism to abstract. Students provide their own supplies.
#11172 $79 R 1:30pm–4:30pm 6/13–7/18 Downtown Education Center
#11173 $79 T 12:30pm–3:30pm 7/9–8/6 Monona Community Center
#11280 $79 W 9:00am–12:00pm 7/10–8/7 Madison College West
#11260 $79 R 6:00pm–9:00pm 7/25–8/22 Madison College West

Woodcarving: Caricatures
No previous carving experience is required. Individual help is provided from start to finish in working on a character of your choice (ranging from caricatures to realistic human figures). Carving is done with hand tools such as knives and gouges. Students provide their own supplies.
#11179 $117 T 12:00pm–3:00pm 6/4–7/23 Monona Senior Center

COOKING AND CUISINE

Baking: Cake from Scratch
There’s nothing like a homemade cake, especially when it is made from fresh, natural ingredients. In this class, you will learn how to prepare the batter, bake the cake, and cover it in a homemade buttercream frosting. The instructor will share many tips for ensuring success and minimizing mess. Food, equipment, and recipes are provided in this hands-on class.
#11024 $34 T 6:00pm–9:00pm 6/11 Madison Senior Center

Baking: Cake Pops
Enter the whimsical and tasty world of cake pops – those fun little confections on a stick. Learn the basic techniques and special tricks that make these delightful treats a great addition to any party. This hands-on class will make holiday-themed cake pops, assembling them into a finished bouquet for each student to take home. Students will learn how to form the cake pops, create custom shapes, melt confectioner’s coating, enrobe the pops, decorate the pops using various techniques, and create a base to hold the finished pops. This class is appropriate for both beginners and experienced students. All supplies for this hands-on class are provided.
#11025 $37 M 6:00pm–9:00pm 6/24 Madison Senior Center

Beer Appreciation
This introductory course to craft beers covers ingredients, process, styles, finished product and food pairing. The class includes a craft beer and artisan cheese tasting with souvenir tasting glass. Must be 21 or over to register.
#10673 $34 W 6:00pm–9:00pm 6/5 Downtown Education Center
#11005 $34 F 6:00pm–9:00pm 7/19 Waunakee Senior Center

Cake Decorating Workshop
Learn the basics of cake decorating: creating, outlining and filling-in designs, writing messages, star and shell borders, drop flowers, roses, stems, and leaves. Learn and practice techniques and then apply them to your own cake. The emphasis of this course is on design and composition. Students are expected to provide some supplies, such as a cake, bags, and decorating tips. Supply kits are available at the Downtown bookstore.
#10717 $30 T 5:00pm–9:00pm 6/18 Madison Senior Center
#10633 $30 U 1:00pm–5:00pm 7/14 Waunakee Village Center

Cooking for One or Two
Create desserts, entrees, meats, soups and more for 1-2 people. Recipes can be increased for larger servings. Learn how to cook/bake without leftovers and learn how to make “leftovers” into “plan-overs.” Recipes include healthy, diabetic, and many more in a fun, hands-on class. Everything is furnished and no experience is necessary. Food, equipment, and recipes are provided in this hands-on class.
#10676 $43 W 6:00pm–9:00pm 6/12–6/19 Madison Senior Center
#10677 $43 R 6:00pm–9:00pm 7/25–8/1 Middleton Senior Center

Cooking: Asian Cuisine I
Intrigued about Asian cooking? This is the perfect opportunity to experience Asian cooking from an Asian cuisine expert. Many dishes will be prepared in this hands-on class of easily made entrees and healthy cuisine. This “chef-at-your-side” class uses market-available natural ingredients and innovative cooking techniques to prepare popular Asian meals. Food, equipment, and recipes are provided.
#10679 $67 R 5:30pm–8:30pm 6/27–7/18 Madison Senior Center

Cooking: Knife Skills & Safety
Improve your knife skills for cooking! In this class you will learn how to properly and safely handle knives. While learning how to dice, julienne and slice, you will improve coordination between hands and learn how to move your knife ergonomically. The class will cover different types of knives, such as the chef knife, paring knife, boning knife and more. Learn about using knives with the C-claw or rocking motion and types of cutting board to match the knife you are using. Learn the safe way to sharpen knives and how to cut an onion without tears. Knives, cutting boards, and materials will be provided.
#10781 $19 R 6:00pm–8:00pm 6/20 Middleton Senior Center
#10718 $19 T 5:30pm–7:30pm 7/23 Madison Senior Center

Cooking: Thai Foods
Week 1-Thai I (Tom Yum Gung soup, Thai fruit & veggie salad, grilled eggplant salad [yam makeua isaan], jasmine rice); Week 2-Thai II (fresh spring rolls [cha gio], pad Thai, Massaman curry, jasmine rice); Week 3-Thai III (yum yai [mixed salad], neua panaeng [panaeng curry with beef], gai thod khao phod [fried chicken and corn patties], jasmine rice). Food, equipment, and recipes are provided in this hands-on class.
#10716 $67 W 5:30pm–8:30pm 7/17–7/31 Sun Prairie Colonial Club

Crafting Vinegars
Brighten your meals with your own handcrafted vinegars! We’ll learn how to make flavored vinegars such as tarragon, garlic and raspberry from vinegars we buy. Then we will explore how to make our own wine vinegars from cultures and mothers purchased at the local wine and hop shop. We’ll make raspberry vinaigrette, balsamic vinegar reduction and a vinegar BBQ mopping sauce. Vinegars last indefinitely and make great gifts. Come join us for this fun, informative class! All food, equipment, and recipes are furnished.
#11012 $30 T 6:00pm–9:00pm 7/16 Madison Senior Center

Fresh Pasta and Sauces
Have you ever wondered how to make fresh pasta from scratch? Here is your opportunity to get your hands covered in flour! Together we will make colorful pasta, egg pasta, and various sauces to go with our freshly made pasta. We will also take a spin at making a gnocchi, a small dumpling with potatoes or other starch vegetable such as squash. All flour is not created equal; some have more protein and others have less gluten. Sauce should come from a good stock base, so we will also touch upon the basics of making good stock. Food, equipment, and recipes are provided.
#11013 $47 T 6:00pm–9:00pm 7/2–7/9 Madison Senior Center

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Fees listed are estimates based on information available at time of printing and may be subject to change.
Gluten-Free Baking

As more people are diagnosed with celiac disease or other types of gluten-intolerance, demand for affordable gluten-free products is on the rise. In this class, we learn how to combine gluten free-flours, starches and baking aids to produce high quality gluten-free baked goods such as breads and desserts at home. Gluten-free baking mixes and other resources are reviewed and all supplies are provided. Food, equipment, and recipes are provided in this hands-on class.

#11556 $43 R 6:00pm–9:00pm 6/6–6/13 Middleton Senior Center

Introduction to Wine

This course provides the opportunity to become familiar with commonly known types of wine, wine terminology, how to buy and store wine, proper glassware, proper serving temperatures, etc., to take the mystery and confusion out of enjoying a glass of wine. The course will also include sampling three white wines and three red wines. Wine sampling discussion will combine wine history, geography, chemistry and fun. The student will develop the knowledge to confidently order and enjoy wine. Must be 21 or over to register.

#10672 $39 T 6:00pm–9:00pm 6/25 Madison Senior Center

Wine Tasting Fundamentals

Learn the basic wine terminology and the proper tasting methods to evaluate wine. The class will finish with a wine tasting. Must be 21 or over to register.

#34966 $39 F 6:00pm–9:00pm 8/9 Waunakee Senior Center

Let The Spring Roll

Spring rolls originated in Asia but are now considered a popular comfort food among many cultures. With a dash of creativity and a few simple ingredients these delectable finger foods can be quite easy and fun to make. In this class we will introduce a variety of selections from the base of the roll to the contents and sauces. Food, equipment, and recipes are provided in this hands-on class.

#11287 $38 W 6:00pm–9:00pm 6/26–7/3 Madison Senior Center

Sauté and Stir-Fry Essentials

Sautéing is a great, useful and easy cooking technique essential to many recipes. Sautéing is a beneficial cooking skill to have because it cooks food quickly but keeps it fresh and flavorful. In this class we will be focusing on the relationship between heat and length of cooking time, which protein options go best with this technique and how to apply this to many different dishes. Students may need to obtain suitable shoes per instructor’s recommendation.

#11288 $38 M 6:00pm–9:00pm 6/10–6/17 Middleton Senior Center

Pick Your Pickle

Pickling is one of the oldest forms of preservation, beginning 4,000 years ago. Great pickles can be made not only from cucumbers, but also okra, green beans, jalapeno peppers and a host of other fruits and vegetables. Pickling is a great way to use food that would otherwise spoil and many pickles can be made quickly and stored in the fridge when time is too short to can. In this one session class, we’ll learn the basic methods of pickling, and then make an assortment of pickles to take home. A demonstration on canning is included. All food, equipment, and recipes are furnished.

#11014 $30 T 6:00pm–9:00pm 7/30 Madison Senior Center

Preserving Summer’s Bounty

In this introductory class, we will learn about the many ways food can be preserved for future use and transformed into flavorful condiments. These main methods of fermenting, salting, curing, canning, freezing, drying, pickling, brewing and making jams, jellies, preserves, chutneys and vinegars will be explained with recommendations for further study. Then we will explore easy ways to make the most of our garden’s harvest and farmer’s market purchases by making jam, pesto, refrigerator pickles and sun-dried tomatoes. A demonstration on canning is included. All food, equipment, and recipes are furnished.

#11015 $43 W 6:00pm–9:00pm 7/31–8/7 Middleton Senior Center

FITNESS

Pilates Intro

This beginning course incorporates mat exercises that will strengthen and tone core muscles while improving posture, balance and flexibility. This class is perfect for those students who are new to Pilates or for those looking to “brush up” on the basics. Students will provide their own yoga-type mat.

#10698 $42 R 6:00pm–7:00pm 6/6–8/8 Madison College West

Yoga

Yoga can help you develop strength, endurance, and balance in addition to flexibility and relaxation with friendly and practical instruction. The class is suitable for all ages, body types, and levels of fitness. Students must provide their own mat.

#11717 $42 R 7:30pm–8:30pm 6/6–8/8 Madison College West

Tai Chi Basics

The practice of Tai Chi consists of slow, circular movements coordinating the entire body. Students will learn the rudiments of Tai Chi form to improve concentration, relaxation abilities, and body awareness. The class starts with gentle warm up with a short period of standing to increase stamina followed by Tai Chi formwork.

#10697 $32 T 6:00pm–7:00pm 6/4–7/9 Madison College West

Zumba

Join us for an exciting dance fitness class with great music and high-energy rhythms that make it fun to get fit! Students may need to obtain suitable shoes per the instructor’s recommendation.

#11169 $42 M 6:00pm–7:00pm 6/3–7/22 Madison College West
#11170 $42 W 6:00pm–7:00pm 6/19–8/7 Madison College West
#11702 $42 S 9:00am–10:00am 6/15–8/3 Madison College South

Zumba Gold

Zumba Gold is a fun, 60-minute dance fitness class geared for the active older adult. The class also prepares students to enter a Zumba class by starting with simplified dance routines.

#11171 $42 T 11:00am–12:00pm 6/11–7/30 Middleton Senior Center

GARDENING, LANDSCAPING, AND AGRICULTURE

Backyard Chickens

Chickens are a great source of joy, healthy eating, fertilizer for your garden and friendly pets. Join us for an introduction to the care and feeding of city chickens, choosing your chicks or hens, coop design, disease management and winter preparations. Learn about all the Dane County Chicken Resources available and take a field trip to observe real backyard chickens.

#10667 $23 W 5:30pm–7:30pm 7/10–7/17 Trax Campus

Backyard Chicken Coop Construction

Thinking of raising a small flock of chickens? They’re going to need a coop for sleeping and laying eggs. While you can easily spend hundreds, even thousands, of dollars buying a chicken coop, this workshop will teach you to build a simple chicken coop that will comfortably house four hens. In this hands-on workshop, students will learn about material selection and coop design. Securing and winterizing the coop will also be discussed. No prior tool use experience required. Please note: Participants will be building a 4’ x 4’ x 5’ chicken coop that they will be taking home. Arrangements must be made for transporting the coop, either as a complete unit or as five or six flat panels that will have to be reassembled. Cost of this workshop includes materials for this basic chicken coop. No prior tool use experience required. You will be using hand and power tools in this course. No sandals or open-toed shoes will be allowed. Safety glasses and tools will be available for your use but you are welcome to bring your own if you prefer.

#10891 $397 SU 9:00am–3:00pm 7/13 Commercial Avenue Campus

Share with us at Pinterest.com/MadConEd

Join us at Facebook.com/MadConEd

General College Information (608) 246-6100 • Continuing Education Information (608) 258-2301 • Registration (608) 246-6210
GARDENING & LANDSCAPING, HOME DECORATING, HOME & AUTO REPAIR, MUSIC

Basic Culture of Plants in the City
Urban plants offer habitat that influence personal and environmental health by creating communities and networks which impact air, soil and water quality in our cities. Yet, urban vegetation is often degraded through poor maintenance practices and procedures making them more nuisance than assets. The course will discuss the role of plants and their maintenance to advance “Better Management Practices” in sustaining vegetation in the city.

#11701 $185 T 6:00pm–8:00pm 6/4–7/23 Downtown Education Center

Sustainable Beekeeping for Beginners
This course will cover what you will need to know to keep bees through the first two years: purchasing and assembling equipment, ordering bees and queens, installing packages, preparing the colony for winter and spring management as well as producing and harvesting honey. We will cover basic bee biology as well as disease and mite control with an emphasis on sustainable apiculture.

#11531 $60 R 5:30pm–7:30pm 7/11–7/25 Madison College South

Designing the Portable Garden
Discover the potential of portable gardens and learn ways to enhance your yard and porch. We will cover tips and tools for getting started with an emphasis on helping you prepare and use garden space to grow organically, soil building, multiple functions for your plants, design tips, and selecting the right plants for the right spaces. We will provide a new set of tools to help you get started — one that considers space and the environment’s needs as well as your own. Participants are encouraged to bring a sampling of containers as well as any plants or seeds you’re thinking about incorporating into containers.

#11184 $20 F 9:00am–11:00am 6/28 Waukesha Senior Center
#11183 $20 W 1:00pm–3:00pm 6/19 Madison Senior Center

Edible Native Plants
Learn how to identify, prepare, and grow a sampling of edible native plants. Many native plants make excellent garden plants, and beauty and variety are not the only reasons why. Native plants are adapted to local conditions and are easier to grow and maintain. This low-maintenance approach means saving both time and money. This course will meet for two sessions. The first session will focus on the basic identification, ecology, plant community function and ethical harvest/care while the second session will focus on ways to prepare edible native plants and tips and tools for integrating edible native plants into your yards and garden spaces.

#10664 $32 W 6:00pm–8:30pm 6/26–7/3 Madison College South

Herb Gardening
In this class, we’ll take a close look at twenty favorite culinary herbs and discover what they look, taste and smell like, plus how to grow, harvest and preserve them. We’ll cover cooking tips and how to pair herbs with foods and with each other. You’ll take home some great recipes, an herbal plant, and handouts. Herbs covered include anise, hyssop, basil, bay laurel, chives, cilantro, dill, fennel, lavender, lemon balm, lemon verbena, marjoram, mint, oregano, parsley, rosemary, rose scented geranium, sage, stevia, tarragon, and thyme.

#10666 $25 W 6:00pm–9:00pm 7/10 Madison College West
#10999 $26 T 6:00pm–9:00pm 6/25 Truax Campus

Landscaping & Design
Learn landscape design principles and apply them to your own property. A registered landscape architect will guide you through the design process and then help you apply it to your own property. You will be given homework consisting of measuring, taking photos, and recording your site’s existing conditions. Once the design is complete you will learn how to prepare a material list of plants and landscape products for the do-it-yourselfer or how to bid out your project. Options for constructing products and plant materials will be introduced as well as installation tips and techniques.

#10665 $89 M 6:00pm–9:00pm 6/24–7/29 Madison College South

Home Decorating I
Having a plan is part of any good decorating scheme. In this course students will learn how to accurately measure a space, and then using basic tools, draw a floor plan for a space they are decorating. Understanding floor plans and symbols is also taught along with basic furniture planning and layout tips for the home. This is one of the required courses for the nondegree Certificate for Professional Home Decorators, but you do not need to be pursuing the certificate to take this course.

#11282 $99 T 6:00pm–9:00pm 7/9–7/30 Madison College West

HOME REPAIR, AUTO, AND SHOP

Basics of Automotive Maintenance
This course will show you the basics for checking and maintaining oil fluid, air filter, brake fluid, antifreeze, tire pressure, air filters and other questions you may have. Approximately half of the class will be presentation, including safety, and the other half will be spent in the lab checking the above fluids and pressures so that you may do it yourself when needed. This course will also help prepare you to discuss issues when you need to take your car to a facility to be repaired.

#10683 $23 R 5:00pm–8:00pm 6/20 Truax Campus

Home Maintenance: Homeowner 101
You bought a home. Now what?! This course will provide information on basic home maintenance and simple repairs. Learn how to determine whether a project can be done by the homeowner or when to call a professional. Topics include foundation and basement, outer walls and roofs, interior walls and floors, cabinetry, plumbing, electrical, HVAC, insulation and home performance.

#11291 $150 W 5:30pm–8:30pm 7/10–8/7 Commercial Avenue Campus

MUSIC

Guitar 1
Guitar 1 is a course designed for the novice, but reinforces the basics and moves along quickly for those who want to review. Students learn the chord/accompaniment method, so there is no need to be able to read music. A variety of drills, techniques, and songs enable anyone to learn how to understand, strum and pick the guitar. Students must bring their own guitar to each class. Students are encouraged to bring an acoustic guitar; however if only an electric guitar is available it may be used. Students should be prepared to practice between class sessions. See registration page for textbook information.

#11041 $60 T 6:30pm–8:30pm 6/4–7/9 Madison College West
#11040 $60 M 5:30pm–8:30pm 7/8–8/12 Downtown Education Center
#11532 $60 MW 6:30pm–8:30pm 6/3–6/19 Madison College South

Harmonica 1
The harmonica is a fun, simple, yet expressive musical instrument. In this class we will look at beginning harmonica techniques such as getting single notes, popular melodies, blues, bent notes, and improvising. Ability to read music is unnecessary. Students should bring a basic 10 hole, diatonic harmonica in the key of C to class.

#10693 $79 W 6:30pm–8:30pm 6/26–8/14 Downtown Education Center

Intro to Sound Production
In this class you will learn how to produce professional-sounding songs and podcasts easily and conveniently with sophisticated recording, looping, mixing, and even instrument modeling tools. We will utilize Apple’s easy-to-use digital recording GarageBand program that comes with iLife. Familiarity with Macintosh OS X recommended. See registration page for textbook information.

#11008 $79 W 6:00pm–9:00pm 7/17–8/14 Madison College West

Music Theory and Composition
This course is designed to provide students with a basic foundation in music theory. Weekly lessons will include note reading, rhythm/melody/harmony structure and recognition, music terminology, scales, key signatures and composition techniques. Class time will include written and ear-training exercises. Throughout the course, students will be exposed to active-listening exercises in a variety of musical styles. Each student will incorporate his or her newfound theory skills by creating an original composition using the musical knowledge gained through the coursework.

#11039 $89 R 6:00pm–8:00pm 6/13–8/15 Downtown Education Center

Fees listed are estimates based on information available at time of printing and may be subject to change.
# SEWING AND FIBER ARTS

## Knitting Beginning

This course is designed for the beginning knitter. Students learn to choose and interpret a pattern and select equipment and yarn. Basic knitting stitches and processes, perfection gauge, and finishing seams are also included. Bring size 7, 8, or 9 knitting needles and light-colored worsted-weight yarn to the first class.

**#1123 $79**

**T** 6:00pm–8:00pm

**6/18–8/6** Madison College West

## Knitting & Crochet

Beginning students learn equipment selection, basic knitting or crocheting stitches and processes, pattern interpretation, yarn study, perfecting gauge, and joining a seam. Each class starts with basic instructions and review, and then moves on to more complicated concepts and projects. Students should bring size 7 or 8 knitting needles or a size G or H crochet hook and a ball of light colored worsted yarn to the first class.

**#1121 $79**

**M** 1:00pm–3:00pm

**7/1–8/19** West Madison Senior Center

**#1122 $79**

**W** 1:00pm–3:00pm

**7/3–8/28** West Madison Senior Center

## Sewing Beginning

This course introduces the basics of sewing. The topics covered include operation of a sewing machine, familiarity with essential equipment, choosing and preparing a pattern, information on fabric and interfacing selection, and construction of simple projects. This is also a great refresher course. Individual help is given along with demonstration of techniques. The sewing lab is well equipped. Students are responsible for bringing their own sewing materials; sewing machines are provided.

**#1109 $104**

**R** 6:00pm–9:00pm

**6/6–7/18** Madison College South

## Upholstery

New students begin on a basic project such as a footstool or a small chair, receive instruction in the use of tools and equipment, and learn about the selection, estimation and application of fabric, basic construction processes such as webbing, springs, rolled edges, frames, fillings, and the use of the upholstery sewing machines. Continuing students work on projects and learn intermediate upholstery techniques such as types of spring construction, stitched edges, rolled edges, deck and nosing of seat, channel backs, buttons and tucks, pillows, etc. Students must purchase fabric and supplies. See registration page for textbook information.

**#1116  $150**

**M** 6:30pm–9:30pm

**6/10–8/12** Commercial Avenue Campus

**#1117 $150**

**T** 6:30pm–9:30pm

**6/11–8/13** Commercial Avenue Campus

## Upholstery Sofas/Large Projects

This class is for students who have completed both a beginning and intermediate upholstery class and are ready to tackle a large project such as a loveseat or sofa with limited instructions from the faculty. See registration page for textbook information.

**#1108 $292**

**W** 8:30am–3:00pm

**6/5–7/9** Commercial Avenue Campus

# WORLD LANGUAGES

## Chinese 1

Chinese 1 is an introductory Mandarin Chinese course for English speakers with little or no Chinese background. Students will learn pronunciation, basic grammar and sentence patterns, cultural tips, and simple conversations on a variety of topics. The class focuses on becoming functional while building a solid foundation for further study. See registration page for textbook information.

**#11030 $98**

**MW** 6:00pm–8:30pm

**7/22–8/14** Madison College West

## French 1

This course is for students with no previous French experience. It will emphasize French for recreation. Topics include basic phonetics, numbers, foods and travel with very elementary, uncomplicated verbal communication. See registration page for textbook information.

**#10641 $98**

**TR** 6:00pm–8:30pm

**6/4–6/27** Madison College West

## French 2

This course is for students who have some previous knowledge of French, or have successfully completed non-degree French 1. Engage in elementary to intermediate study of phonetics, numbers, travel vocabulary, and verbal communication. See registration page for textbook information.

**#10686 $98**

**TR** 6:00pm–8:30pm

**7/2–7/25** Madison College West

## German 1

This course is for students with no previous knowledge of the German language. We will be emphasizing German for recreation. Topics included basic phonetics, numbers, foods and travel with very elementary, uncomplicated verbal communication. See registration page for textbook information.

**#10642 $98**

**W** 6:00pm–8:30pm

**6/19–8/7** Trax Campus

## Hindi 1

An introductory course in the Hindi language appropriate to the students’ level and age, including vocabulary, grammar, conversation, writing, and syntax. See registration page for textbook information.

**#11029 $98**

**M** 6:00pm–8:30pm

**6/3–7/22** Madison College West

## Italian 1

This course is designed for the beginning student. Emphasis is on basic grammar, comprehension, and pronunciation. See registration page for textbook information.

**#10647 $98**

**W** 6:00pm–8:30pm

**6/5–7/24** Downtown Education Center

**#11283 $98**

**TR** 6:00pm–8:30pm

**7/8–8/1** Madison College West

## Japanese 1

This course is for students with no previous knowledge of the Japanese language. We will be emphasizing introductory-level Japanese for recreation. Topics included basic pronunciation, alphabets, numbers, travel and ordering food with uncomplicated verbal communication. See registration page for textbook information.

**#10687 $98**

**TR** 6:00pm–8:00pm

**6/4–7/9** Downtown Education Center

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Get connected at [www.linkedin.com/company/2638209](http://www.linkedin.com/company/2638209)
Ojibwe 1
The course is a study and demonstration of a Native American language. Students will learn culture-based terms and basic introductions. Students will learn how to conjugate basic verbs, decline two types of nouns, and construct basic and complex sentences. Students will also learn practical speaking techniques and practical uses for the language. Vocabulary will concentrate on the seasonal categories, conditions, and activities in which the Ojibwe people worked. See registration page for textbook information.
#10712 $98 TR 6:00pm–8:30pm 7/25–8/22 Downtown Education Center

Spanish 1
This is an introductory course in Spanish language appropriate to the students’ level, including basic commands, greetings, colors, numbers, parts of the body, family relationships, time, and foods. See registration page for textbook information.
#11033 $98 M 6:00pm–8:30pm 6/3–7/22 Downtown Education Center
#11035 $98 MW 6:00pm–8:30pm 6/3–6/26 Madison College West
#11032 $98 TR 9:00am–11:30am 6/25–8/13 Truax Campus
#11036 $98 W 6:30pm–9:00pm 6/19–8/7 Truax Campus
#11034 $98 TR 6:00pm–8:30pm 6/25–7/18 Madison College South

Spanish 2
Spanish 2 is ideal for those who have had some Spanish before and are looking to refresh what they know and to improve their reading, writing, speaking, and listening skills. There will be an emphasis on vocabulary building, covering a variety of topics, and being able to communicate in a meaningful way. Grammar will also be covered in order to help students understand the structure behind the language. Students should have completed two years of high school Spanish or non-credit Spanish 1. See registration page for textbook information.
#11037 $98 M 6:00pm–8:30pm 6/17–8/5 Downtown Education Center
#11038 $98 MW 6:00pm–8:30pm 7/8–7/21 Madison College West

Spanish Conversation Practice – Advanced
The instructor will facilitate conversation in Spanish by grouping students by skill level and organizing activities. This is an excellent way for Spanish students to improve fluency and vocabulary and practice what they’ve learned in other classes. Students should have completed noncredit Spanish 1 or Spanish 2. No textbook required.
#11152 $51 R 6:00pm–8:30pm 7/18–8/8 Downtown Education Center

Spanish Conversation Practice – Intermediate
The instructor will facilitate conversation in Spanish by grouping students by skill level and organizing activities. This is an excellent way for Spanish students to improve fluency and vocabulary and practice what they’ve learned in other classes. Students should have completed noncredit Spanish 3 or Spanish 4 or the equivalent. No textbook required.
#11153 $51 T 6:00pm–8:30pm 6/18–8/6 Downtown Education Center

Ojibwe 1
The course is a study and demonstration of a Native American language. Students will learn culture-based terms and basic introductions. Students will learn how to conjugate basic verbs, decline two types of nouns, and construct basic and complex sentences. Students will also learn practical speaking techniques and practical uses for the language. Vocabulary will concentrate on the seasonal categories, conditions, and activities in which the Ojibwe people worked. See registration page for textbook information.

Spanish 1
This is an introductory course in Spanish language appropriate to the students’ level, including basic commands, greetings, colors, numbers, parts of the body, family relationships, time, and foods. See registration page for textbook information.

Spanish 2
Spanish 2 is ideal for those who have had some Spanish before and are looking to refresh what they know and to improve their reading, writing, speaking, and listening skills. There will be an emphasis on vocabulary building, covering a variety of topics, and being able to communicate in a meaningful way. Grammar will also be covered in order to help students understand the structure behind the language. Students should have completed two years of high school Spanish or non-credit Spanish 1. See registration page for textbook information.

Spanish Conversation Practice – Advanced
The instructor will facilitate conversation in Spanish by grouping students by skill level and organizing activities. This is an excellent way for Spanish students to improve fluency and vocabulary and practice what they’ve learned in other classes. Students should have completed noncredit Spanish 1 or Spanish 2. No textbook required.

Spanish Conversation Practice – Intermediate
The instructor will facilitate conversation in Spanish by grouping students by skill level and organizing activities. This is an excellent way for Spanish students to improve fluency and vocabulary and practice what they’ve learned in other classes. Students should have completed noncredit Spanish 3 or Spanish 4 or the equivalent. No textbook required.

Visit us at YouTube
www.youtube.com/MadConEd
Check out fun and informative tutorials from Madison College instructors — learn about woodworking, painting and more!

Follow us on Twitter @MadConEd
Looking for a new career?

Did you know that the average annual salary in the insurance industry in Wisconsin is over $60,000?

Insurance Pre-Licensure non-credit program coming Fall 2013!

Watch for details
http://madisoncollege.edu/insurance-prelicensing

Eating Behaviors Technician Certification-Online

For counselors, social workers, health care and food service professionals.

Help your clients help themselves!

Five online classes of 6–8 weeks each.

See pages 1–2 for details.

Real world smart.
COURSE LOCATIONS
General College Info (608) 246-6100 • Continuing Education Info (608) 258-2301 • Registration (608) 246-6210

Online:
madisoncollege.edu/ce

Madison Campuses:
Downtown Education Center
211 N Carroll St., Madison

Truax Campus
1701 Wright St., (608) 246-6100

Madison College South
Village Mall, 2338 S. Park St.,

Madison College West
302 S. Gammon Rd., Madison

Commercial Ave Education Center
2125 Commercial Ave., Madison

Other Locations:
Dale Heights Presbyterian Church
5501 University Ave., Madison

Fitchburg Senior Center
5510 East Lacy Rd., Fitchburg

Madison Senior Center
330 West Mifflin St., Madison

Middleton Senior Center
7448 Hubbard Ave., Middleton

Monona Community Center
1011 Nichols Rd., Monona

Monona Senior Center
(Ground Level)
1011 Nichols Rd., Monona

Sun Prairie Colonial Club
301 Blankenheim, Sun Prairie

Waunakee Village Center
333 S. Madison St., Waunakee

West Madison Senior Center
602 Sawyer Terrace, Madison

Westminster Presbyterian Church
4100 Nakoma Rd., Madison

Summer/Fall 2013 registration form
Noncredit Classes

DIRECTIONS:

Part 1 - STUDENT INFORMATION

Students with an existing student account at Madison College may submit this form to request registration into Nondegree classes only. Individuals without an account must create one prior to registration.

This form should be used only as an alternate method of registration. Individuals who use online or in-person registration service will receive confirmation of enrollment during the transaction. Therefore, a class may fill prior to the processing of mail or fax registrations. See page 16 for preferred registration methods.

Complete the form and mail to:
Enrollment Center, Attn: Mail Registration, 1701 Wright Street, Madison, WI 53704

Allow 14 business days to process Registration Request. Requests are reviewed in order they are received. Monitor class schedule from your myMadisonCollege Student Center.

Questions? For assistance, contact the Enrollment Center at (608) 246-6210.

Part 2 - REGISTRATION

Add classes using the fields below. In case first choices are filled/closed, include second choices. Review carefully to prevent scheduling conflicts. Check class availability at: programs.madisoncollege.edu/allcourses.php. This form cannot be used to add classes after the class start date. All other requests will be considered void. Waitlists are limited to 1 per course up to 12 units. Auto enroll occurs as space becomes available, up to 2 days prior to class start date. Students enrolled will be responsible for all tuition and fees. Monitor class schedule to confirm enrollment.

Send Study List upon registration?

☐ Yes  ☐ No

First Choices:

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<th>Class Number (5 digits)</th>
<th>Catalog Number (8 digits)</th>
<th>Class Title</th>
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Add to waitlist if full?

☐ Yes  ☐ No

Second Choices:

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<tr>
<th>Class Number (5 digits)</th>
<th>Catalog Number (8 digits)</th>
<th>Class Title</th>
<th>Campus/Location</th>
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Add to waitlist if full?

☐ Yes  ☐ No

Part 3 - SIGNATURE & AGREEMENT

By signing and submitting this form, I certify that I agree to Madison College's payment policies related to the registration above. In the event that I fail to timely comply with the payment obligations of Madison College, I agree to pay all collection costs incurred by Madison College. I understand Madison College may certify any past due balance I incur to the Wisconsin Department of Revenue (WDR) and make a claim for the total due against refunds, overpayments or lottery winnings owed to me by the WDR.

Signature __________________________ Date __________
Registration Information – Register now!

BEFORE YOU BEGIN:

• First time students: If you have never enrolled for a course of Madison College you will need to create a student account.
  Go online to madisoncollege.edu/student-status or visit one of our campuses with photo ID.
• It is important that you have the correct address and phone number on file in order to ensure receipt of your invoice as well as any last minute course information. If your information is incorrect, make corrections in your myMadisonCollege Student Center or call 608.246.6210 for assistance.
  • Have alternate class numbers ready to add in case your first choices are full.

Telephone Registration
(608) 246-6210 • TDD for Deaf and Hard of Hearing: use 711 (relay)
Mon. – Thurs.: 8 am – 6 pm | Fri.: 9 am – 4:30 pm
Have your student identification number or Social Security Number ready.

In-Person Registration
Mon. – Thurs.: In-person services begin at 7:30 am

Enrollment & Information Centers
Truax Campus: Room 159
Downtown Education Center: Room D117
Any regional or metro campus office

Online Registration
Once you have created an account, go to our home page at madisoncollege.edu and click myMadison College. If you have not yet done so, you will need to activate your myMadisonCollege account using the New student? Set up Access Now link on the myMadisonCollege web page to obtain your ID and password. Then login to myMadisonCollege, click Go to my Student Center, choose the correct Nondegree semester, and enter the 5-digit class number as listed in this booklet.

Billing/Invoice
You will receive a bill in the mail after you have registered. Fees listed are subject to change. Students are responsible for all tuition and fees unless they drop the class prior to the class start date, in which case fees may be reduced or refunded in accordance with the WTCS Refund/Reduction policy. If you do not officially drop a class, you will be billed for it even if you do not attend.

Cancellation Policy
We must meet minimal enrollment requirements to run a class. If there are insufficient enrollments in a class, it will be cancelled four days prior to the start date. In case of a class cancellation, Continuing Education will attempt to reach students using the contact information on file with the school. Register early to prevent class cancellations!

Class Refund/Reduction Schedule

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<th>Student Request Date</th>
<th>Refund/Reduction</th>
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<tr>
<td>Prior to class start date</td>
<td>100% refund.</td>
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<td>Prior to 11% of class completed</td>
<td>80% refund.</td>
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<tr>
<td>From 11% and prior to 20%</td>
<td>60% refund.</td>
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(Note: Often more than 20% of the potential class hours have expired prior to the end of the first class session.

Waitlists
If a class is full, please join the waitlist; if enough students are waiting, Continuing Education may open additional sections. When a class is full, the next student who tries to enroll is offered the opportunity to join a “wait list.” The system will (up until 2 days before the class) automatically attempt to enroll the first person on the waitlist when a space opens up, and if successful (e.g. if it doesn’t conflict with another course) the student will be enrolled and will be sent an email to their student account and a letter to their postal address on file to let them know they are enrolled and how to drop if desired. Students may only be on one waitlist per course catalog number. Students should use caution in joining a waitlist for a class in which they may not want to become enrolled and should be sure to have their correct mailing address and phone number in our system.

Grades
600-level enrichment courses are not graded; other noncredit courses are graded on a satisfactory/unsatisfactory basis.

Course Notes
In addition to convenient online management of your schedule, your myMadisonCollege account on our website gives you access to a college email account and an online course search with additional information, such as room numbers and supply lists, for some courses. Supply lists will either be mailed to students’ homes after registration or will be discussed at the first class. For many courses, additional supply information is available under myMadisonCollege.

If you have general questions about any of the classes listed, please call the Continuing Education office at (608) 258-2301.

Holiday Notes
Continuing Education classes will not meet on the following dates: 7/4 and 8/20–8/21. Course start and end dates have been adjusted appropriately.

Meeting Dates
Days designated “R” and “U” stand for Thursday and Sunday, respectively.

Textbooks/Bookstore
For textbook information, please contact the Madison College Downtown Education Center bookstore, 211 N Carroll, Madison at 608-258-2417 or go to http://madisoncollege.edu/downtown-bookstore.

Senior Discounts
Students over 62 (and in many cases, over 60) receive a discount which varies depending on the course. Contact (608) 258-2301 for specific course pricing.

Underage Students
Students aged 16 and 17 can register for most courses with no special permission if the subject matter is age-appropriate and the course is not during school hours. Students aged 14 and 15 will need to complete an Under-16 permission form; permission is most often granted when these students enroll together with a parent or guardian. See madisoncollege.edu/underage-registration for information and access to underage registration forms.

About Continuing Education
Continuing Education (part of Community and Corporate Learning — CCL) is committed to promoting and providing a variety of non-credit courses throughout the greater Madison area and Dane County. Madison College is able to offer these courses, which include nontraditional offerings not usually associated with a formal classroom setting, with the cooperation of school districts and community organizations throughout the district. Courses are offered at Madison College campuses and facilities, public schools, senior centers, neighborhood centers, libraries, and area churches.

Corporate Success
Many of the courses in this catalog are available to your business as contract training. For more information see madisoncollege.edu/bics.

Website
Our email subscribers and facebook followers receive early notice of new schedule releases. For more course information including location maps, instructor profiles with photos from our classes, an email contact form, or to join an email list, visit our Website: madisoncollege.edu/ce

General College Info (608) 246-6100 • Continuing Education Info (608) 258-2301 • Registration (608) 246-6210
Dental Hygiene Clinic has immediate openings!

Appointments are 3 hours long and begin at either 7:30 a.m. or 12 noon

**SERVICES:** Dental cleanings (may require more than one 3 hour appt.)
X-rays • Patient Education • Dental sealants (extra cost)

**COST:** $35 cash or check (one charge even if there are multiple appointments to complete your treatment)
Forward Card accepted with co-payment due on the day of your appointment. Must bring card with you.

Call (608) 258-2400 between 8:00 a.m. and 2:45 p.m. to schedule an appointment.

Located at Madison College – Downtown
211 N. Carroll St., Room D501

As of fall 2013, the Dental Clinic will be located at
Madison College – Truax, 1705 Hoffman St., Room 151

Application forms available at http://madisoncollege.edu/animation-and-cartooning